

Winfield School
7 ½ Gulfstream Avenue
Winfield, NJ 07036
908-486-7410

Title I – Parents’ Right-to-Know

Dear Parent/Guardian:

The *Elementary and Secondary Education Act* is our country’s most important federal education law. In 2001 this law was reauthorized and is now called the *No Child Left Behind Act (NCLB)*. *NCLB* was designed to make changes in teaching and learning that will help increase academic achievement in our schools.

The law requires that all schools receiving Title I funds must inform parents of their right to ask schools about the qualifications of their child’s teachers. Our school receives Title I funding and we are happy to share this information with you at your request.

We believe that nothing is more important to your child’s education at school than having a well-prepared and highly qualified teacher. The law requires that all teachers who teach in core content areas must meet a specific legal definition of “highly qualified” in order to teach in schools that receive Title I funding. The legal definition of a “highly qualified teacher” has three parts. It states that the teacher must have the following:

1. A four-year college degree
2. A regular teaching certificate/license
3. Proof of his/her knowledge in the subject they teach

New Jersey has some of the most qualified teachers in the country, and we are extremely proud of the quality of the teaching staff in the Winfield School District. All our regular teachers have college degrees and many have advanced degrees. The state of New Jersey has always required a teaching certificate/license for all teachers. In addition, every teacher continues learning through professional development activities and our teachers are evaluated each year to make sure that their teaching skills remain at the highest possible level. All of our teachers already meet this legal definition of highly qualified. Teachers in the State of New Jersey are required to meet this definition.

To ensure that every child in every classroom has a highly qualified teacher, the state of New Jersey and our school district are working together to help teachers meet the requirements of the federal law by providing several options. Teachers may take a content Praxis test, or they can demonstrate their expertise through a college major in the content.

A highly qualified teacher knows what to teach, how to teach, and has a full understanding of the subject matter being taught. We believe that every teacher in our school is fully qualified and dedicated to teaching your child, and we will do everything possible to help our teachers who may not yet meet the legal definition required by the federal government.

I encourage you to support your child’s education and communicate with your child’s teacher(s) on a regular basis. For more information on *NCLB*, and the role of parents, please visit the United States Department of Education (USDE) Web site at www.ed.gov/nclb. You may also access NJ Department of Education’s parent involvement webpage at <http://www.nj.gov/education/title1/program/parent/>

By partnering, families and educators can provide your child with the best education possible.

Sincerely,

Alice Krihak
Superintendent

WINFIELD TOWNSHIP SCHOOL

7-1/2 Gulfstream Avenue, Winfield, New Jersey 07036-6697

Phone: (908) 486-7410

Mrs. Alice Krihak

Fax: (908) 486-4571

www.winfieldschool.org

Superintendent

September 21, 2011

Dear 1st - 3rd Grade Parents,

After speaking with your child's teacher, it is recommended that _____ would benefit from *Basic Skills* classes. The classes will be on the days indicated below from 7:45 - 8:30 am.

Your child is to enter the school through the front doors, where they will be met promptly by their *Basic Skills* teacher. The classes will begin on Monday October 3, 2011.

Please sign and return one copy of this letter. If you have any questions, I can be reached at 908 486-7410.

Language Arts (Reading)

Monday Tuesday Wednesday Thursday Friday

Language Arts (Writing)

Monday Tuesday Wednesday Thursday Friday

Math

Monday Tuesday Wednesday Thursday Friday

Sincerely,

Alice Krihak
Superintendent / Principal

_____My child will be attending the morning *Basic Skills* classes as listed above.

_____I do not wish my child to participate in the *Basic Skills* classes as listed above.

Parent Signature

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7-1/2 Gulfstream Avenue, Winfield, New Jersey 07036-6697

Phone: (908) 486-7410

Mrs. Alice Krihak

Fax: (908) 486-4571

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Superintendent

September 21, 2011

Dear 4th and 5th Grade Parents,

After analyzing your child's NJASK scores in the areas of reading, writing and math and speaking with their teachers, it is recommended that _____ would benefit from *Basic Skills* classes. The classes will be on the days indicated below from 7:45 - 8:30 am. The math *Basic Skills* classes will require the children to complete 5-8 practice problems between sessions in order to retain the math skills that were reviewed during the class.

Your child is to enter the school through the front doors, where they will be met promptly by their *Basic Skills* teacher. The classes will begin on Monday October 3, 2011.

Please sign and return one copy of this letter. If you have any questions, I can be reached at 908 486-7410.

Language Arts (Reading)

Monday Tuesday Wednesday Thursday Friday

Language Arts (Writing)

Monday Tuesday Wednesday Thursday Friday

Math

Monday Tuesday Wednesday Thursday Friday

Sincerely,

Alice Krihak
Superintendent / Principal

_____My child will be attending the morning *Basic Skills* classes as listed above.

_____I do not wish my child to participate in the *Basic Skills* classes as listed above.

Parent Signature

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7-1/2 Gulfstream Avenue, Winfield, New Jersey 07036-6697

Phone: (908) 486-7410

Mrs. Alice Krihak

Fax: (908) 486-4571

www.winfieldschool.org

Superintendent

September 21, 2011

Dear 6th - 8th Grade Parents,

After analyzing your child's NJASK scores in the areas of reading, writing and math and speaking with their teachers, it is recommended that _____ would benefit from *Basic Skills* classes. The classes will be on the days indicated below from 7:45 - 8:30 am. If you do not feel that your child will be able to attend these sessions, your child will be assigned to the *Basic Skills* classes that will be offered at recess. The math *Basic Skills* classes will require the children to complete 5-8 practice problems between sessions in order to retain the math skills that were reviewed during the class.

Your child is to enter the school through the front doors, where they will be met promptly by their *Basic Skills* teacher. The classes will begin on Monday October 3, 2011.

Please sign and return one copy of this letter. If you have any questions, I can be reached at 908 486-7410.

Language Arts (Reading)

Monday Tuesday Wednesday Thursday Friday

Language Arts (Writing)

Monday Tuesday Wednesday Thursday Friday

Math

Monday Tuesday Wednesday Thursday Friday

Sincerely,

Alice Krihak
Superintendent / Principal

_____My child will be attending the morning *Basic Skills* classes as listed above.

_____I do not wish my child to participate in the morning *Basic Skills* classes as listed above.

Parent Signature

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STUDENT/PARENT HANDBOOK
2011-2012

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BASIC SKILLS

The district offers Basic Skills instruction in the areas of Language Arts and Math for students in need of reinforcement. Basic Skills is a formalized instructional program and is not to be considered a tutoring program.

Basic Skills classes are scheduled from 7:45 a.m. – 8:30 a.m. Monday-Friday to avoid interrupting the regular academic program. Students will be scheduled according to needs from 1 to 5 days. Parents will be informed of student progress quarterly. Basic Skills instruction for the 2011-2012 school year will begin on October 3rd. Parents will be notified in advance, via letter recommending their child participate in the program. Parents must agree and return the permission form to the school. If a parent feels their child needs Basic Skills services, they should contact the building principal to discuss the need.

WINFIELD SCHOOL DISTRICT

Parent/School Compact

It is important that families and schools work together to help students achieve high academic standards. The following are agreed-upon roles and responsibilities that we as partners will carry out to support student success in school and in life.

STAFF

I agree to carry out the following responsibilities to the best of my ability:

- ✓ Teach classes through interesting and challenging lessons that promote student achievement.
- ✓ Endeavor to motivate my students to learn.
- ✓ Have high expectations, and help every child to develop a love of learning.
- ✓ Communicate regularly with families about student progress.
- ✓ Provide a warm, safe, and caring learning environment.
- ✓ Provide meaningful, assignments to reinforce and extend learning
- ✓ Participate in professional development opportunities that improve teaching and learning and support the formation of partnerships with families and the community.
- ✓ Actively participate in collaborative decision making and consistently work with families and my school colleagues to make schools accessible and welcoming places for families and that help each student achieve the school's high academic standards.
- ✓ Respect the school, students, staff, and families.
- ✓ Hold parent-teacher conferences during which this compact will be discussed as it relates to the individual child's achievement.
 - Scheduled Conferences will be held on – October 17 & 18, 2011 and February 21 & 22, 2012.
 - Additional Conferences will be requested and held as per teacher or parent request.
- ✓ Provide parents with frequent reports on their children's progress. Specifically, the school will provide reports as follows:

Progress Reports

October 11, 2011
December 19, 2011
March 1, 2012
May 14, 2012

Report Cards (1st – 8th grade)

November 21, 2011
February 3, 2012
April 17, 2012
June 20, 2012

Report Cards (Preschool / Kindergarten)

December 7, 2011
March 12, 2012
June 20, 2012

STUDENT

I agree to carry out the following responsibilities to the best of my ability:

- ✓ Come to school ready to learn and work hard.
- ✓ Bring necessary materials, complete class work and participate in daily class activities.
- ✓ Know and follow school and class rules.
- ✓ Communicate regularly with my parents and teachers about school experiences so that they can help me to be successful in school.
- ✓ Limit my TV watching and, instead, study or read every day after school.
- ✓ Respect the school, classmates, staff, and families.
- ✓ To follow the Winfield School Student Code of Conduct.

FAMILY/PARENT

I agree to carry out the following responsibilities to the best of my ability:

- ✓ Provide a quiet time and place for homework, and monitor TV viewing.
- ✓ Read to my child or encourage my child to read every day (20 minutes K–3, 30 minutes for grades 4–5, and 40 minutes for grades 6 – 8).
- ✓ Ensure that my child attends school every day, gets adequate sleep, regular medical attention, and proper nutrition.
- ✓ Regularly monitor my child’s progress in school.
- ✓ Participate at school in activities such as school decision making, volunteering, and/or attending parent-teacher conferences.
- ✓ Communicate the importance of education and learning to my child.
- ✓ Respect the school, staff, students, and families.