

# OnCourse Connect

This guide will walk you through the features and capabilities of OnCourse Connect.

## 1 Dashboard



This serves as your main window into OnCourse Connect. It gives you a quick snapshot of your student's status at school. You will see the student's basic information, attendance, grades, homework and recent assignment grades.

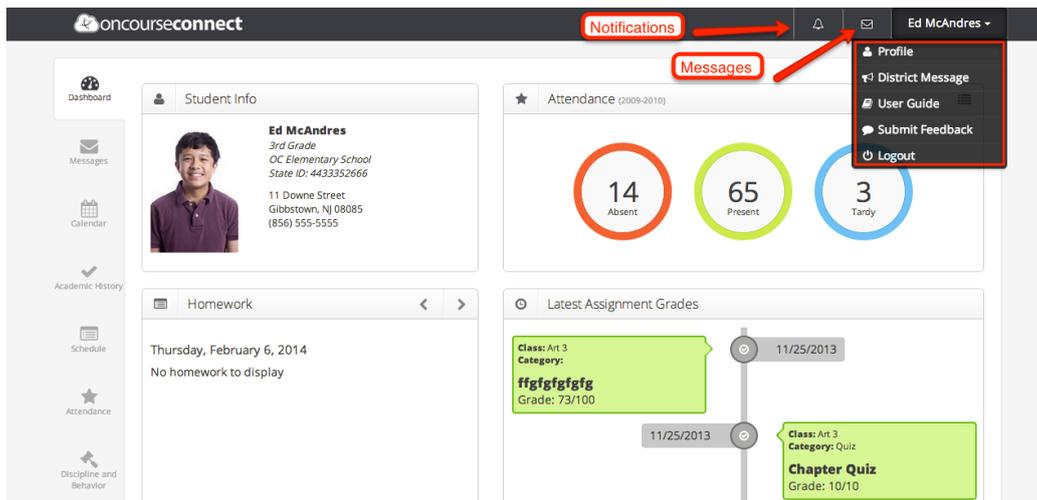
The dashboard displays the following information for Ed McAndres:

- Student Info:** Ed McAndres, 3rd Grade, OC Elementary School, State ID: 4433352666, 11 Downe Street, Gibbstown, NJ 08085, (856) 555-5555.
- Attendance (2009-2010):** 14 Absent, 65 Present, 3 Tardy.
- Homework:** Thursday, February 6, 2014. No homework to display.
- Latest Assignment Grades:**
  - Class: Art 3, Category: ffgfgfgfg, Grade: 73/100 (11/25/2013)
  - Class: Art 3, Category: Quiz, Chapter Quiz, Grade: 10/10 (11/25/2013)
  - Class: Art 3, Category: Tests, Chapter Test (11/25/2013)
- Grades (2009-2010) Table:**

Course	Instructor	1MP	2MP	3MP	4MP	FG
Mathematics 1	Rey, Nic	A		B		
8th Grade Math	Doga (Teacher), Jill					
Art 3	Culbertson, Nancy Rey, Nic	83 C	88 B		93 A	
<b>Power Standards</b> Student can color between the lines					D	
Student can paint a watercolor painting						
<b>Computers 3</b>	DETEACHER, Donna					
<b>Earth Science II</b>	Bertulis, Andrea					
<b>Conduct</b> Follows instructions						
Works well with others						
<b>Science Standards</b> Can name 15 dinosaurs						
Can name all the planets						
Understands how to apply the scientific method						

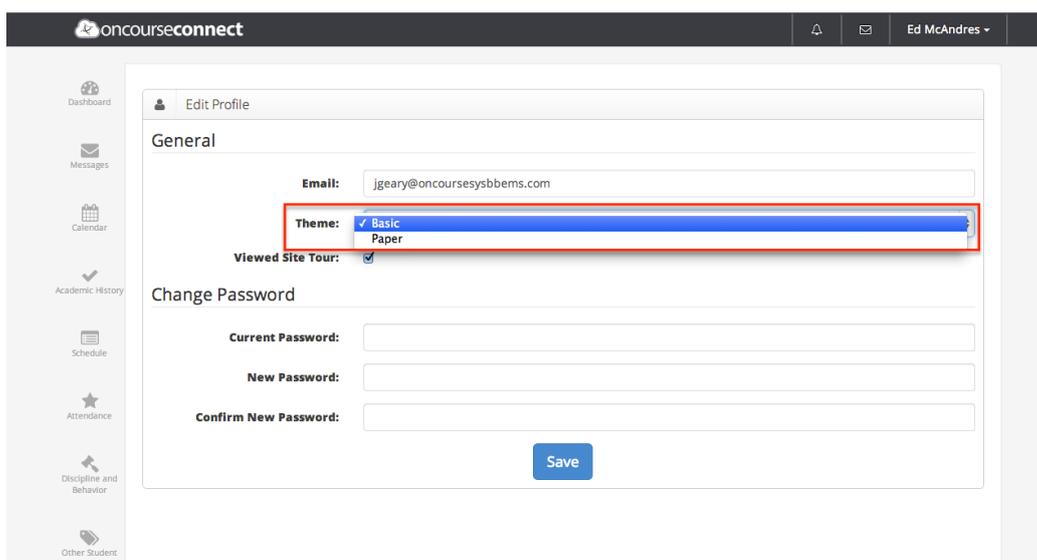
## 2 Toolbar

The toolbar that runs along the top of the portal gives you fast access to account notifications, new messages, and your profile. By clicking your student's name under the toolbar, you are able to easily switch between the profiles of any student to which you are connected.



## 3 Profile

From the toolbar, you have access to your account profile. Here you can change your current email address, your portal theme, as well as your password.



## 4 Messages

This is your central message hub. You have the ability to filter out read or unread messages, as well as a searching function. Your unread messages will appear in **BOLD**.

The screenshot shows the 'Messages' interface. On the left is a sidebar with navigation icons for Dashboard, Messages, Calendar, Academic History, Schedule, Attendance, and Discipline and Behavior. The main area displays a list of messages with the following columns: Sender, Subject, Regarding, and Date. A search bar with the text 'Search Here' is located at the top right of the message list.

Sender	Subject	Regarding	Date
Culbertson, Nancy	Test Friday	McAndres, Ed Andrew	2 months ago
Culbertson, Nancy	Test Friday	McAndres, Ed Andrew	2 months ago
Rey, Nic	Hey guys	McAndres, Ed Andrew	5 months ago
Hunter, Myra	Welcome Back!	McAndres, Ed	6 months ago
Hunter, Myra	Welcome Back!	McAndres, Ed Andrew	6 months ago
Rey, Nic	Chapter Test on Friday	McAndres, Ed Andrew	10 months ago
Rey, Nic	School closed for snow.	McAndres, Ed Andrew	a year ago
Rey, Nic	Test is on Friday!	McAndres, Ed Andrew	a year ago
Hunter, Myra	Reminder: Parent Teacher Conference	McAndres, Ed	2 years ago
Hunter, Myra	Reminder: Parent Teacher Conference	McAndres, Ed Andrew	2 years ago
Hunter, Myra	Parent-Teacher Conference, 4/31, 5:30PM	McAndres, Ed	2 years ago

## 5 Calendars

Here, you have access to all the calendars pertinent to your student. Multiple calendars can be toggled on or off, and you can choose a monthly, weekly or daily view.

The screenshot shows the 'Calendars' interface. On the left is a sidebar with navigation icons for Dashboard, Messages, Calendar, Academic History, Schedule, Attendance, Discipline and Behavior, and Other Student Data. The main area displays a monthly calendar for February 2014. A list of calendars is visible on the left side of the calendar grid, including 'NJ Demo Elementary School Calendar', 'Lunch Menu', 'Science Lab Schedule', and 'Sports Calendar'. The calendar grid shows events for each day, such as '11a Hamburgers + Tater Tots', '11a Chicken Salad + Apple Slices', '11a Pizza Day!', 'Garden Salad', '9-11a Wev Staff Meeting', and '11a Roast Beast with Greens'. The view is currently set to 'Month'.

Calendars

Jan 26 — Feb 1 2014

My Calendars (click to toggle visibility)

- NJ Demo Elementary School Calendar
- Lunch Menu
- Science Lab Schedule
- Sports Calendar

	Sun 1/26	Mon 1/27	Tue 1/28	Wed 1/29	Thu 1/30	Fri 1/31	Sat 2/1
all-day					Garden Salad		
6am							
7am							
8am							
9am							
10am						9:15 - 2:45 Weekly Staff Meeting	
11am		11:00 - 12:00 Lunchtime	11:00 - 12:00 Christian	11:00 - 12:00 Bible Devl		11:00 - 12:00	
12pm							
1pm							
2pm							
3pm							
4pm							
5pm							

Calendars

Friday, Jan 31, 2014

My Calendars (click to toggle visibility)

- NJ Demo Elementary School Calendar
- Lunch Menu
- Science Lab Schedule
- Sports Calendar

	Friday 1/31
all-day	
6am	
7am	
8am	
9am	9:15 - 2:45 Weekly Staff Meeting
10am	
11am	11:00 - 12:00 Lunchtime with Creators
12pm	
1pm	
2pm	
3pm	
4pm	
5pm	

## 6 Academic History



This is a collection of your student's grades, separated by year, along with any comments the teacher has entered into the



## 7 Academic History - Mobile



The mobile version of OnCourse Connect displays grade information slightly differently than the desktop version, but it functions the same way.

Marking Period	Grade
MP1	<u>S</u>
MP2	<u>S</u>
MT	
SEM 1	
MP3	
MP4	
FE	
SEM 2	
FG	

[← Back To Course List](#) [Indicators](#)

## 8 Schedule



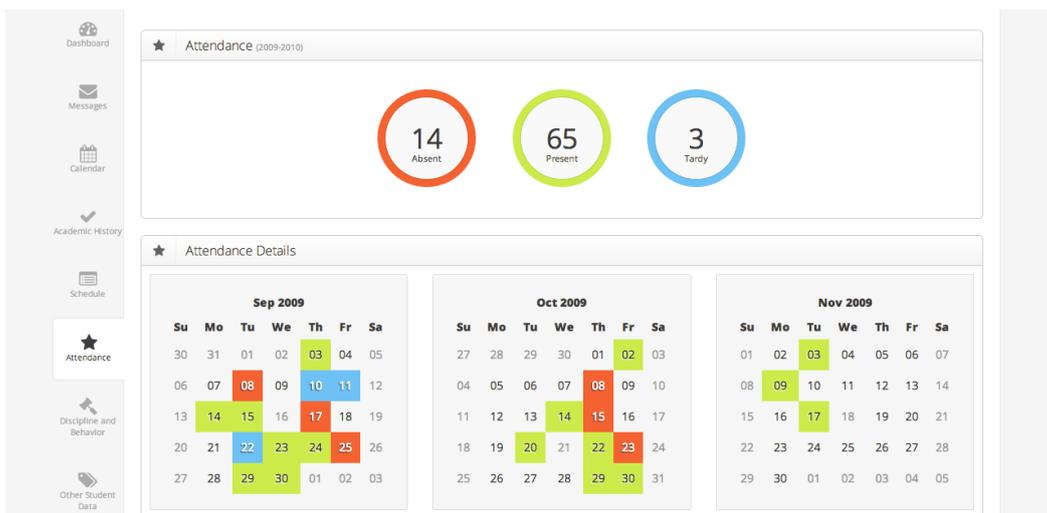
This tab gives you an easy view of your student's current schedule, with an option to print.

Period	Class	Instructor	Term	Day	Room
Period 0	Homeroom 3 - Culbertson	Bertulis (Teacher), A., Culbertson, N.	All Year	Mon	B201
Period 0	Homeroom 3 - Culbertson	Bertulis (Teacher), A., Culbertson, N.	All Year	Tues	C301
Period 1	Language Arts 3 - Culbertson	Culbertson, N.	All Year	Green Day	A101
Period 1	Social Studies 3 - 103		All Year	Green Day	B201
Period 1	Astronomy - Doga	Doga (Teacher), J.	All Year	Mon, Fri	C301
Period 2	Mathematics 1 - 101	Rey, N.	All Year	Mon, Tues, Wed, Thurs, Fri, Green Day, Yellow Day, Blue Day, Red Day	C301
Period 2	Computers 3 - Dibuo	DETEACHER, D.	1st Semester	Mon, Thurs, Fri	C301
Period 2	Science 3 - 101	Culbertson, N.	All Year	Green Day	D401
Period 2	Computers 3 - Rey	Rey, N.	MP1 ONLY	Mon, Tues, Wed, Thurs, Fri	B201

## 9 Attendance



This tab will show a more detailed attendance history for your student. It is color-coded for easy viewing, showing total attendance values at the top with a calendar view underneath.



## 10 Attendance - Not Appearing

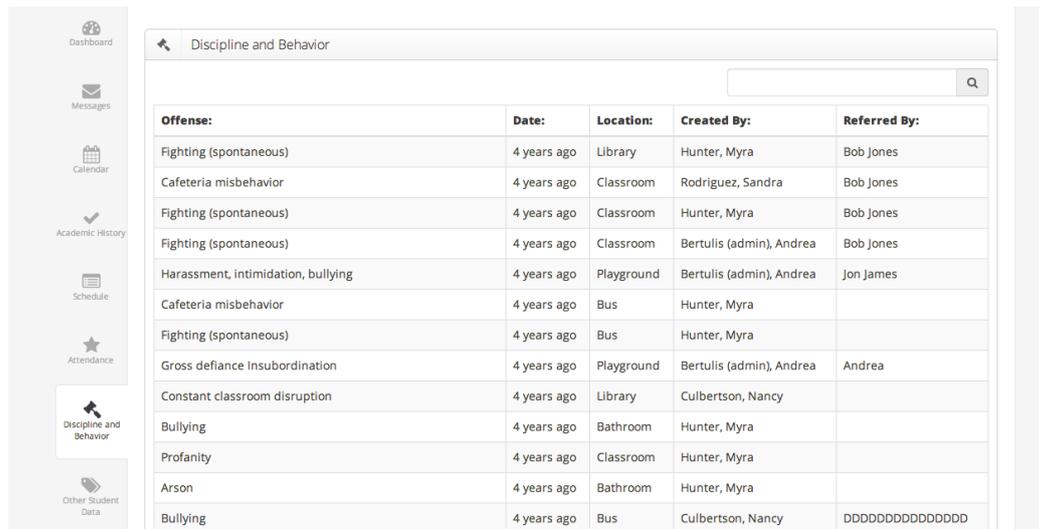


If the attendance widget does not appear on a student's account, you may not have permission to view it. Please contact

a school System Manager to be granted permission via the Resource Manager.

## 11 Discipline and Behavior

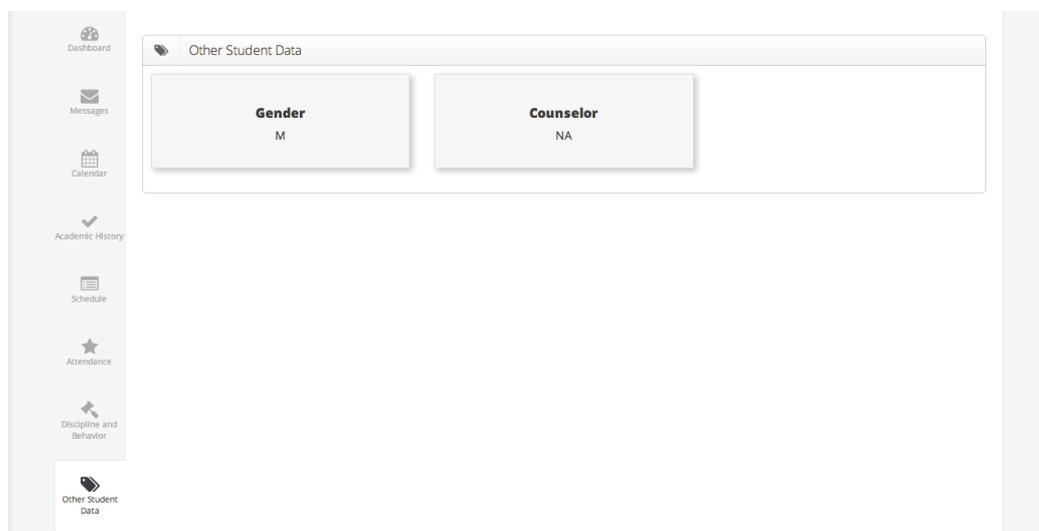
This final tab will allow you to see any discipline incidents in which your student was involved. You also have a searching function.



Offense:	Date:	Location:	Created By:	Referred By:
Fighting (spontaneous)	4 years ago	Library	Hunter, Myra	Bob Jones
Cafeteria misbehavior	4 years ago	Classroom	Rodriguez, Sandra	Bob Jones
Fighting (spontaneous)	4 years ago	Classroom	Hunter, Myra	Bob Jones
Fighting (spontaneous)	4 years ago	Classroom	Bertulis (admin), Andrea	Bob Jones
Harassment, intimidation, bullying	4 years ago	Playground	Bertulis (admin), Andrea	Jon James
Cafeteria misbehavior	4 years ago	Bus	Hunter, Myra	
Fighting (spontaneous)	4 years ago	Bus	Hunter, Myra	
Gross defiance Insubordination	4 years ago	Playground	Bertulis (admin), Andrea	Andrea
Constant classroom disruption	4 years ago	Library	Culbertson, Nancy	
Bullying	4 years ago	Bathroom	Hunter, Myra	
Profanity	4 years ago	Classroom	Hunter, Myra	
Arson	4 years ago	Bathroom	Hunter, Myra	
Bullying	4 years ago	Bus	Culbertson, Nancy	DDDDDDDDDDDDDD

## 12 Other Student Data

This final tab will provide any miscellaneous information about your student including transportation and lunch program information. Please contact your school to request additional information fields.



Gender	Counselor
M	NA

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## Walkthrough Complete

This concludes the introduction to OnCourse Connect. Please provide us with feedback of your experience so we can provide you with the best possible portal.

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## Printing



If you'd like to print this document, click the "Share" button in the bottom right-hand corner and click "Print Friendly". Then click "Print".

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